

MCAH Board and Committees:

Expectations of Service for Anyone Thinking About Getting Involved



The Primary Qualification:

A commitment to decreasing the incidence of homelessness, improving the quality of services provided to people who are homeless, and effecting systemic change regarding the root causes of homelessness

MCAH Board and Committees: Expectations of Service

Board Structure

- Board strives for effectiveness and quality decision-making
- Representation reflective of Michigan's demographics

Helpful Attributes of MCAH Board Members:

- Commitment to work on issues relating to the organization's mission
- Can provide time for Board and other agency meetings and projects
- Critical thinking skills
- Interested in problem-solving
- Ability to interact and network with people of various backgrounds

MCAH Board Tasks

- Support the organization directly through a paid membership
- Participate in New Board Member Orientation within first year of service
- Regular participation on at least one committee
- Learn about important developments
 - Legislation
 - Data generated by HMIS
 - Service delivery trends
 - Local needs
- Act as an ambassador for the organization to the public at-large
- Network with others who may help to further the organization's mission
- Monitor MCAH programs and services
- Bring and share your perspective
- Provide leadership by identifying new developments in the realm of homelessness and their implications for MCAH policies, programs and services
- Appoint and work with the Executive Director
- Engage in, and participate in the implementation of, the organization's strategic planning

MCAH Board and Committees: Expectations of Service

- Fiscal oversight
- Attend related statewide or national conferences, as well as fund raisers or other special events
- Encourage and/or actively solicit additional membership in MCAH

Committee Involvement (at least one)

- Public Policy Committee
- Communications Committee
- Fund Development Committee
- Finance Committee
- Executive Committee

Board Meetings

- Six times per year (on average) – dates to be determined annually
- Two-hour meetings
- Typically consisting of staff reports, programmatic updates, committee reporting and recommendations.

Demands on Board Members

- Commitment of appropriate time
- Being prepared for Board and committee meetings
- Fully contribute/participate during and in-between Board and committee meetings
- Timely and responsive communication with staff and other Board and committee members

Minimal Expectations

- **Formal paid membership with the organization**
- **Active participation on at least one MCAH committee**
- **Participation in all board meetings, including physical / in-person attendance for at least one Board meeting per year or the annual board retreat.**