

# 2017/2018 HYR Contract HMIS Updates

MDHHS Homeless Youth and  
Runaway (HYR) Grantees

Presented By Shanna Cherubini  
scherubini@mihomeless.org




---

---

---


---

---

---

---

---



## Agenda

- HYR Data Collection Concepts
- HYR Service Delivery Areas (2017/2018)
- Data Element Revisions
- Workflow Revisions
- Provider Page Revisions
- HYR Reporting (2017/2018)
- Implementation Timeline/Next Steps
- Updated Assessments (New Revisions)
- Resources

---

---

---


---

---

---

---

---



## HYR Data Collections Concepts

Key concepts have not changed

- **Use of HYR Services Only Page**
  - Captures Continuum of Service (initial contact through aftercare)
- **Client flow through HMIS**
  - CallPoint (HYR Services Only) – Brief Contacts
  - ClientPoint (HYR Services Only) – All open cases
  - ClientPoint (TLP or BCC Page) – Residential Clients
- **HMIS Billing Process**
  - Brief Contacts billed via CallPoint assessment record
  - Open Case – Service Transactions
- **Matrix Requirement/Process**
  - Self Sufficiency Matrix/ Reunification Matrix

---

---

---


---

---

---

---

---



## HYR Service Delivery Changes

**Outreach and Crisis Intervention Services**

- Community Education/Recruitment (through PIT Activities)
- Crisis Intervention (60 minute max per youth)

**Basic Care Center (BCC) Services**

- Shelter (*no change*)
- Prevention (**NEW**) 90 day max (possibility of extension)

**Transitional Living Program (TLP)**

- Residential (*no change*)
- Non-Residential (**NEW**) – Up to 21 months
- Graduated Housing (Eligibility change)– TLP client for 6 months (instead of 9 months)

---

---

---

---

---

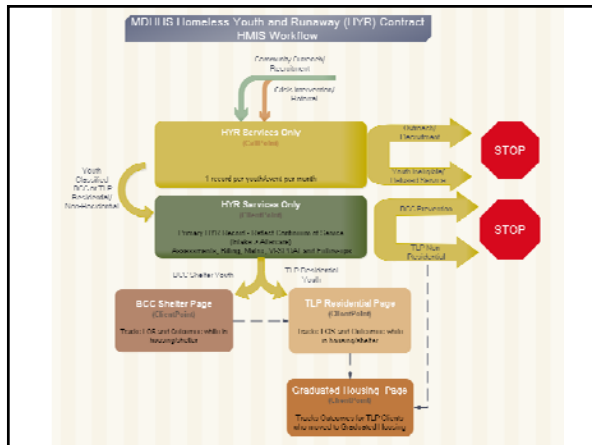
---

---

---

---

---




---

---

---

---

---


---

---

---

---

---



## Data Element Revisions

Revised response values and/or data collection points (**HUD 2017 Data Standards**)

- Gender
- Destination
- Living Situation
- Disability Subassessment
- Income & NonCash Benefits
- Referral Sources
- Youth/Family Critical Issues
- Commercial Sexual Exploitation/Sex Trafficking
- Labor Exploitation/Trafficking
- Project Completion Status
- Aftercare (Exit Services Provided)
- Last Grade Completed
- School Status
- Employment Status

---

---

---

---

---


---

---

---

---

---



## Data Element Revisions

**New HMIS Data Element – Youth Projects**

**Counseling**

Counseling received by client  Yes  No

*If yes, Identify the type(s) of counseling received*

<input type="checkbox"/> Individual	# of (Individual) sessions received by exit _____
<input type="checkbox"/> Family	# of (Family) sessions received by exit _____
<input type="checkbox"/> Group (Including peer counseling)	# of (Group) sessions received by exit _____

Total Number of Sessions Planned by Youth's Service Plan \_\_\_\_\_

A plan is in place to start or continue counseling after exit  Yes  No

All Clients (BCC and TLP)  
Exit Assessment

---

---

---

---

---

---

---


---

---

---

---

---



## Data Elements Revisions

**New HMIS Data Element – Youth Projects**

**Safe and Appropriate Exit**

Exit Destination Safe – as determined by the client  Yes  No  Client doesn't know  Client refused

Exit Destination Safe – as determined by the project/caseworker  Yes  No  Worker doesn't know

Client Has a Permanent Positive Adult Connections Outside of Project  Yes  No  Worker doesn't know

Client Has a Permanent Positive Peer Connections Outside of Project  Yes  No  Worker doesn't know

Client Has a Permanent Positive Community Connections Outside of Project  Yes  No  Worker doesn't know

All Clients (BCC and TLP)  
Exit Assessment

---

---

---

---

---

---

---


---

---

---

---

---



## Data Element Revisions

**HYR Services Only (CallPoint): Record Type I**

- New label: **Crisis Intervention Log**
- Total Ind. Youth Recruitment Minutes (**RETIRED**)
- Outcome of Screening (**REVISED**)
  - Case Opened - BCC Shelter
  - Case Opened - BCC Non-Residential (Prevention)
  - Case Opened – TLP Residential
  - Case Opened – TLP Non-Residential
  - Ineligible
  - Refused Services

---

---

---

---

---

---

---

---


---

---

---

---



 **Data Elements Revisions**

**New MDHHS HYR Data Element**  
HYR Client Classification at Intake

**REQUIRED FOR REPORTING**

**HYR Client Classification at Intake**

<input type="checkbox"/> Basic Center Shelter Client	<input type="checkbox"/> TLP Residential Client
<input type="checkbox"/> Basic Center Prevention Client	<input type="checkbox"/> TLP Nonresidential Client

- Assign Classification once at Intake
- DO **NOT** update if Classification changes (e.g. BCC prevention client ends up needing BCC Shelter)

HYR Services Only Page (All Open Case Youth)  
BCC and TLP Residential and Non-Residential  
Intake Assessment

---

---

---

---

---

---

---


---

---

---

---

---

 **Data Elements Revisions**

**New MDHHS HYR Data Element**  
HYR Client Classification Status Change

**HYR Client Classification Status Change (MDHHS HYR ONLY)**

<input type="checkbox"/> Basic Center Shelter Client	<input type="checkbox"/> TLP Residential Client
<input type="checkbox"/> Basic Center Prevention Client	<input type="checkbox"/> TLP Nonresidential Client

- Only complete if the HYR client's classification changes (e.g. BCC Prevention > BCC Shelter)
- Create a new Interim Review and update each time the youth's status changes

HYR Services Only Page (Open Case Youth with Change in Status)  
Update Assessment (New Interim Review with Each Change)

---

---

---

---

---

---

---


---

---

---

---

---

 **Data Elements Revisions**

**New MDHHS HYR Data Element**  
Human Trafficking Victim

**REQUIRED FOR REPORTING**

**Human Trafficking Victim**

<input type="checkbox"/> Yes	<input type="checkbox"/> Client doesn't know
<input type="checkbox"/> No	<input type="checkbox"/> Client refused

- Case worker complete based on client response to Commercial Sexual Exploitation and Labor Exploitation (Trafficking) questions

All HYR Youth  
Exit Assessment

---

---

---

---

---

---

---

---


---

---

---

---





### Provider Page Revisions

*HYR Services Only Page*

Service Quick List

- Add 'Certificate Forms Assistance'

Service Units (Unit Types)

- **REMOVE:** BCC, TLP and Outreach
- **ADD:** BCC Prevention, BCC Shelter, TLP Non-Residential and TLP Residential

TAY VI-SPDAT (Assessment Display and Visibility)

**UPDATES REQUIRED**  
HYR SERVICES ONLY PAGE

---

---

---


---

---

---

---

---



### Provider Page Revisions

*HYR Services Only Page*

Module Display Settings

- Clean-up service transaction screen
  - Remove unused fields – 'Apply for Funds', etc.
- Hide 'Assessments' tab
- Set up CallPoint to answer UDE assessment for non-clients

**UPDATES RECOMMENDED**  
HYR SERVICES ONLY PAGE

---

---

---


---

---

---

---

---



### HYR Reporting

*The following ART Reports will remain the same (at this time):*

- Youth Discharge Destination Report (Residential clients)
- Analysis of Client Foster Care History (TLP)
- Reunification Matrix Report
- Self Sufficiency Matrix Report
- MDHHS Outcome Performance Measures Report
- HYR Follow-up Summary Report
- Services Provided Summary Report

---

---

---


---

---

---

---

---



## HYR Reporting

*The following ART Reports will be revised to reflect new reporting requirements:*

- HYR CallPoint Log (formerly Outreach Monthly CallPoint Report)
- MDHHS Billing Report – CallPoint
- MDHHS Billing Report – ClientPoint
- Youth Discharge Destination (for Non-Residential Clients)

---

---

---


---

---

---

---

---



## HYR Reporting

*The following NEW ART Reports will be created:*

- Youth Discharge Destination (for Non-Residential Clients)
- TAY VI-SPDAT Report(s)
- HYR Statistical Reports
  - Outreach/Crisis Intervention
  - Basic Care (Shelter)
  - Basic Care Non-Residential (Prevention)
  - TLP Residential
  - TLP Non-Residential

---

---

---


---

---

---

---

---



## Implementation Timeline

Task	Date
Revised HMIS paper assessments released	By September 20 <sup>th</sup>
Revised workflows/job aids released	By October 1 <sup>st</sup>
2017 HUD Data Standards Implemented -HMIS electronic assessments revised -New provider page elements available	By October 1st
MCAH Open Office T.A. Call (Optional)	October 2 <sup>nd</sup>
MCAH Audit of Youth Provider Pages to ensure 2017 HUD Data Standard Compliance. <b>Agencies must have all provider page updates completed before audit date.</b>	October 23 <sup>rd</sup>
HYR Report Updates Complete New HYR Reports Built	November 1 <sup>st</sup> TBD
Update HYR Training and Certification Quiz on MCAH website	TBD

---

---

---

---


---

---

---

---





## Next Steps

Beginning **October 1, 2017** - -

- Use new paper assessments, workflow documents and job aids provided by MCAH
- Update provider pages to incorporate the 2017 Changes
  - Contact Local HMIS System Administrator for assistance
  - MCAH Open Office T.A. Hours - -  
Monday, October 2<sup>nd</sup> (1-3pm EDT)

**GoToMeeting Link - MCAH Open Office T.A.**  
<https://global.gotomeeting.com/join/974766405>  
 You can also dial in using your phone.  
 United States: [+1 \(672\) 240-3212](tel:+16722403212)  
 Access Code: 974-766-405

- Collect new data elements for all clients who are open **on or after** October 1<sup>st</sup>

---

---

---

---

---

---

---


---

---

---

---

---



## Updated Assessments

**Additional Revisions Have Been Made to Following Documents:**

- MSHMIS Youth Basic Intake Form
  - Added HYR Client Classification at Intake question
- MSHMIS Youth Update Form
  - Added HYR Client Classification Status Change (MDHHS HYR ONLY) question

---

---

---

---

---

---

---


---

---

---

---

---



## Resources

**MCAH Website**  
<http://mihomeless.org/>

- Updated Paper Assessment Forms
- HYR Workflow (**Coming Soon**)
- HYR Service Transaction Guidance
- HYR Provider Page Configuration Guide (**Coming Soon**)
- 2017 HUD Data Standards Webinar for Youth Projects (Recording & PP slides) <http://mihomeless.org/index.php/mcah-web-newsfeed/item/76-past-webinars>

**HUD Exchange**  
<https://www.hudexchange.info/resource/3824/hmis-data-dictionary/>

- 2017 HMIS Data Manual & Data Dictionary

---

---

---

---

---

---

---

---

---

---

---

---



## Any Questions?

THANK YOU FOR ATTENDING

**Shanna Cherubini**  
scherubini@mihomeless.org  
(517) 853-3889

<http://www.mihomeless.org>

15851 S Old US 27 Bldg 30 Suite 315 Lansing, MI 48906 ▪  
(517) 485-6536

---

---

---

---

---

---

---

---